



# the Management Development Institute

*business and management education since 1981*

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## Organisational Behaviour

**Code:** CT91-905

**Duration:** 1 day

**Series:** Business Management

### Understanding organisational behaviour

Organisational behaviour fundamentals  
Communication and power

### Organisational dynamics for individuals

Individual characteristics  
Factors driving individual behaviour

### Group and team dynamics

Organisational dynamics for groups  
Organisational dynamics for teams

### Organisational processes

Communication styles and channels  
Decision making  
Conflict management

### Power, politics, and leadership

Power and politics in organisations  
Leadership in organisations

### Organisational structure

Elements of structure  
Types of structures  
Effects of structures

### Job and workspace design

Job design  
Workspace design

### Organisational culture

Positive culture  
Managing diversity

### By completing this course, participants will learn how to:

- ✚ Identify the fundamentals of organisational behaviour, identify the types of communication and power in an organisation, and examine how they affect organisational behaviour.
- ✚ Identify the individual characteristics that affect organisational behaviour, and identify the factors that drive individual behaviour.
- ✚ Identify group and team dynamics.
- ✚ Identify communication styles and channels, make group decisions, and manage group conflicts.
- ✚ Identify the ways in which power and politics are used in an organisation, and identify the impact of leadership on organisational behaviour.
- ✚ Identify the elements and types of organisational structure and their effect on organisational behaviour, individuals, and groups.
- ✚ Identify the elements that contribute to effective job design and workspace design.
- ✚ Develop a positive culture in an organisation, and manage diversity.

**Prerequisites:** None