



the Management Development Institute

business and management education since 1981

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Sexual Harassment Prevention

Code: CT91-702

Duration: 1 day

Series: Human Resources

Defining sexual harassment

Sexual harassment
Effects of sexual harassment

Understanding legal issues

Legal issues in sexual harassment

Recognising harassing behaviours

Sexually harassing behaviour

Taking action

Preventing sexual harassment
Actions for sexual harassment victims

Understanding management issues

Sexual harassment policy

By completing this course, participants will learn how to:

- ✚ Avoid sexually harassing behaviour, realize the cost of sexual harassment to an organisation, and identify the psychological, health-related, and career-related effects of sexual harassment.
- ✚ Describe the law against sexual harassment and the types of sexual harassment, and understand an organisation's liability if a non-employee harasses an employee.
- ✚ Identify behaviours constituting verbal, nonverbal, and quid pro quo types of sexual harassment, types of sexual harassment behaviours, and recognise the impact of sexual harassment in the workplace.
- ✚ Prevent sexual harassment in the workplace, respond appropriately if you or your co-workers are being harassed, and handle personal conversations in the workplace.
- ✚ Identify the need for a sexual harassment policy in an organisation, respond appropriately to the employee being harassed and to the accused, and identify the repercussions of sexual harassment on the organisation.

Prerequisites: None